

AGENDA
SPECIAL MEETING
BOLTON TOWN BOARD

September 1, 2020

Regular Meeting:

Supervisor: Ronald Conover
Councilman: Robert MacEwan
Councilmember: Wanda P. Cleavland
Councilmember: Susan Wilson
Councilman: Tim Coon
Town Clerk: Jodi Petteys
Counsel: Michael Muller
Minute-Taker: Kate Persons

Meeting Call to Order: 10:00 AM.

Pledge: Councilmember Coon
Please stand for a moment of silence for

Minutes:

- Approve the August 4, 2020 Regular Town Board Meeting Minutes.

Convene as Bolton Board of Health

SEPTIC VARIANCE

Public Hearing: Parcel ID # 171.11-1-45 Property Location: 138 Horicon Ave represented by Thomas Jarrett, P.E. of Jarrett Engineers, PLLC for Jennifer & Scott Jacobs. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required. The following variances are sought based on local and state wastewater codes to replace and upgrade current septic system, using BUSSE technology wastewater management system with a membrane bioreactor.

- 1) Setback adjustment from residence (7'11 vs. 20')
 - 2) Setback adjustment to surface water supply (35'4 vs. 100') which in this case a wetland/drainage course crossing the property.
- Resolution establishing Town of Bolton as Lead Agency.

- Resolution regarding SEQRA determination.
- Resolution to allow septic system replacement using BUSSE technology wastewater management system with a membrane bioreactor for Jennifer & Scott Jacobs – Parcel ID #171.11-1-45 Property location 138 Horicon Avenue in accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health is required for a BUSSE technology wastewater system with a membrane bioreactor.

SEPTIC VARIANCE

Public Hearing: Regarding septic system upgrade for Parcel ID # 156.20-1-11 Property Location: 120 Pioneer Village Road represented by Thomas Hutchins, P.E. of Hutchins Engineering, for Richard and Nancy Elkin. In accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required for septic system upgrade. The following variances are sought to replace an antiquated cesspool style system with a Clarus Fusion 450 enhanced treatment unit (ETU) followed by a pump station and absorption area. 1) Enhanced Treatment Unit to Residence 10' Required, 6.9' Proposed; 2) Enhanced Treatment Unit to Property Line 10' Required, 3.4' Proposed; 3) Pump Station to Residence 10' Required, 8.6' Proposed; 4) Pump Station to Property Line 10' Required, 3.9' Proposed; 5) Absorption Field to Residence 20' Required, 12.9' Proposed; 6) Absorption Field to Property Line, 10' Required, 2.0' Proposed; 7) Absorption Field to Neighboring Well 100' Required, 78' Proposed; and 8) Absorption Field to Lake 100' Required, 73' Proposed.

- Resolution establishing Town of Bolton as Lead Agency.
- Resolution regarding SEQRA determination.
- Resolution to allow septic system replacement with a Clarus Fusion 450 enhanced treatment unit (ETU) followed by a pump station and absorption area for Richard and Nancy Elkin – Parcel id # 156.20-1-11 Property location 120 pioneer Village Road in accordance with Resolution #186 set forth by the Town Board on September 1, 2009 Local Board of Health review is required for a Clarus Fusion enhanced treatment unit followed by a pump station and absorption area.

- Reconvene as Bolton Town Board

Correspondence:

- Bolton Landing Chamber of Commerce 2020 Destination Guide.
- NYS Assoc. of Towns regarding dues.

- The Sembrich invitation to a *Virtual Visionaries* event.
- Warren County regarding occupancy tax for short term rental beginning September 1, 2020.
- Adirondack Local Government Review Board annual dues request.
- Empire Blue Cross *Light up the Night* Gala.
- Gregory V. Canale, Esq. regarding Parrotta Family LLC Site Plan Review.
- NIST community guide for buildings.

Committee Reports:

Councilman: Robert MacEwan

Councilman: Tim Coon

Councilmember: Susan Wilson

Councilmember: Wanda P. Cleavland

Supervisors Report:

- Deposits: \$ 930,978.33
- Disbursements: \$ 511,241.02
- Shout out to our building and grounds and recreation staff for their efforts in managing their park duties during this exceedingly difficult COVID year.
- Electrical easement secured big thank you to Congers Point Association for providing this easement (Should regain electrical service for street standards soon.
- Summer has been remarkably busy, hopefully the Fall will also be strong.
- Phase 4 and 5 Improvement to Rogers Park are on tract.
- Closing for the Bradley Lookout scheduled for this this week.
- We are looking at some supplemental reductions in occupancy tax receipts for 2020 and 2021. Possibility these funds might be reinstated going forward.
- Waiting on sales tax receipts for August (will get those out as soon as they are received).
- Work continues Padanarum Road and Town bridges.
- County DPW Committee approved moving forward on design work for Sagamore Road bridge ramp wall.
- Bolton's Woodchip bioreactor highlighted in Fund for Lake George,s annual meeting video.
- Survey of Trout Lake by Larry Eichler complete no invasives found. Should receive report very soon.

New Business

- Resolution adopting the Town of Bolton Alcohol & Drug Testing Policy for Commercial Driver License Holders and General Consent for Limited Queries of the Federal Motor Carrier Safety Administration (FMCSA) drug and Alcohol Clearinghouse.

- Resolution to adopt a new 911 road name for Jane Caldwell for a private roadway running just north of 304 Edgecomb Pond Road as Haskins Place.
- Resolution to adopt a new 911 road name for John Roth for a private roadway within the Basin Brook Subdivision as Basin Brook Road.
- Resolution to authorize an additional \$1,767.00 for the installation of the EV Chargers at Cross Street Parking Lot.
- Resolution appointing James Senese to the unexpired term of Carla Cumming on the Zoning Board of Appeals. Term to expire 12-31-2020.
- Resolution authorizing the Supervisor to sign a 2021 Roadway Maintenance Agreement with Warren County in the amount of \$168,443.39 for snow and ice removal and \$12,242.16 for mowing.
- Resolution to reappoint Sally Pepper to a 5-year term on the Bolton Board of Assessment Review. Term to begin October 1, 2020 with a term expiration date of September 30, 2025.
- Resolution to authorize an agreement in the amount of \$300 with the Adirondack Park Local Government Review Board for September 2020 through September 2021.

Public in Attendance:

ADDITIONAL TRANSFERS FOR AUGUST 2020

To	From	Amount
<u>GENERAL:</u>		
8010.4 Zoning/Planning CE	8664.1 Codes Enforcement PS	\$200.00

TRANSFERS FOR SEPTEMBER 2020

To	From	Amount
<u>GENERAL:</u>		
1010.4 Town Board CE	1220.2 Supervisor EQ	\$42.00
1355.2 Assessor EQ	1990.4 Contingency	\$503.00
1355.4 Assessor CE	1990.4 Contingency	\$5,000.00
1430.4 Personnel CE	1220.2 Supervisor EQ	\$66.00

1620.4 Buildings/Grounds CE	1620.2 Buildings/Grounds EQ	\$2,000.00
1650.2 Central Comms EQ	1650.4 Central Comms CE	\$60.00
1940.4 Land Purchase CE	Fund Balance	\$152,688.00
5650.1 Off St Parking PS	5650.4 Off St Parking CE	\$500.00
8010.4 Zoning/Planning CE	8664.1 Codes Enforcement PS	\$5,000.00

WATER:

8340.2 Trans/Dist EQ	8340.4 Trans/Dist CE	\$6,135.00
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SEWER:

8110.4 Administration CE	8110.2 Administration EQ	\$778.00
8120.2 Sewage Collection EQ	8130.4 Treat/Disposal CE	\$18,711.00

ADDITIONAL TRANSFERS:

\$10,000.00 to Sewer Plant Improvement Projects from Sewer District for Abstract 9

Pay the Bills:

	Vouchers Amount	
Abstract 8A		
General	1112-1149	3,622.55
Sewer	246-256	2,614.34
Water	189-191	877.71
St Lights	21-22	382.53

Abstract 9

General	1029-1111 1150-1169	228,274.28
Highway	223-269	35,329.04
Sewer	229-245 257-260	37,302.33
Water	180-188 192-194	13,443.62
Water Improve	5	5,480.00
St Lights	23	1,273.85
Sewer Improve	14-16	5,400.00
Rogers Park PH4	7	990.02
Rogers Park PH5	8	1,609.12

Adjourn:

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